

NEW YORK & COMPANY

Employment Application: As an equal opportunity employer, New York & Company does not discriminate in hiring or terms and conditions of employment because of an individual's race, color, gender, sexual orientation, genetic disorder, age, religion, disability, national origin, marital status, or any other characteristic protected by law. New York & Company only hires individuals authorized for employment in the United States.

Application Date: _____ Position Desired: _____

Schedule Desired: Full-time Part-time Temporary/Seasonal

Salary Expected: \$ _____ Per _____ Date Available: _____

SCHEDULING AVAILABILITY

Please indicate the shifts you are available to work for each day. If you are able to work both a morning and evening shift, include the times you are available for each. Examples of typical shifts are 9-1 / 8-5 / 1-10 / Open / Close / All. Note: Shifts may change based on store and business need.

AM	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
PM	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.

PERSONAL INFORMATION

Last Name	First Name	Middle Name	Are you authorized for employment in the USA? <input type="radio"/> Yes <input type="radio"/> No
Present Street Address	City State Zip		How long have you lived there? Yrs. Mos.
Previous Street Address	City State Zip		How long did you live there? Yrs. Mos.
Home Phone Number ()			If you are under the age of 18, please state your age:

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated (Check One)
HIGH SCHOOL	Name City State			Yes <input type="radio"/> No <input type="radio"/>
COLLEGE	Name City State			Yes <input type="radio"/> No <input type="radio"/>
OTHER	Name City State			Yes <input type="radio"/> No <input type="radio"/>

EMPLOYMENT HISTORY

List your employment history starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. If you have less than three places of employment, include personal references to be contacted.

May we contact your current employer? Yes No

Dates	Name and Address of Employer	Position Held and Supervisor	List Major Duties	Wages	Reason for Leaving
From: ____ / ____ Mo. Yr.	Name Address Phone	Job Title Supervisor		Starting - Final -	
From: ____ / ____ Mo. Yr.	Name Address Phone	Job Title Supervisor		Starting - Final -	
From: ____ / ____ Mo. Yr.	Name Address Phone	Job Title Supervisor		Starting - Final -	

Have you ever been discharged from a job(s) or asked to resign in lieu of being discharged? Yes No

If yes, please provide details including place(s) of employment, location(s), date(s), supervisor's name(s), and circumstances of the discharge(s):

ACADEMIC AND PROFESSIONAL ACTIVITIES AND ACHIEVEMENTS

List any academic and professional activities and achievements, awards, publications or technical-professional societies. Indicate type or name. Exclude organizations that indicate its members' race, color, gender, sexual orientation, genetic disorder, age, religion, disability, national origin, marital status, or any other characteristic protected by law.

Date Awarded

SPECIAL SKILLS

List any other skills applicable to position applied for (e.g. computer proficiency).

MISCELLANEOUS

Is there any additional information involving a change of your name or assumed name that will prohibit us from checking your work record?

Have you previously been employed by New York & Company, Lerner New York, JasmineSola or Coco & Lolly? Yes No

Employment Date(s)

Position(s) Held

List names of friends or relatives now employed by New York & Company.

At New York & Company, a good attendance record is an important part of every Associate's overall performance. Do you foresee any reason that may inhibit your ability to comply with the New York & Company attendance policy?

EMERGENCY CONTACT

This information is to facilitate contact in the event of an emergency and is not used in the selection process.

Full Name	Home Address	Evening Phone	Relationship to You
Place of Employment	Work Address	Day Phone	

PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on this application for employment is complete and accurate. I understand that any falsification or omission on this application, or otherwise providing false information to the Company, will be immediate grounds for dismissal, no matter when the falsification or omission is discovered. I hereby authorize New York & Company to obtain consumer reports about me and to consider the consumer reports when making decisions regarding whether to offer me employment, when deciding whether to continue my employment (if I am hired), and when making other employment-related decisions directly affecting me. Unless prohibited by law, I understand that the consumer report may bear on my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. I further understand that the consumer report may be compiled with information from credit bureaus, court record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied to New York & Company. I release New York & Company from any claims or liabilities of any kind resulting from its obtaining and using any such consumer reports.

If I am hired, I agree that my employment and compensation can be terminated with or without cause, and without notice at any time, at the option of New York & Company or myself. I understand that, unless modified in a written agreement signed by both myself and the Executive Vice President of Human Resources or Chairman and CEO of New York & Company, no representative of New York & Company has the authority to make any agreement for employment for a specified time or to make any other agreement contrary to the foregoing.

I have read and affirm as my own the above statements.

Applicant's Signature: _____ Date: _____